

**Stoneygate Baptist Church, 315
London Road
On Monday, 30 November 2009
Starting at 6:30 pm**

There will be an opportunity to speak
with Councillors and Officers.

6:30pm

**Get involved in your area and
planning for the future.**

Presentations on:

- Highways and Transport issues
- Community Meeting Budget applications

YOUR community. YOUR voice.

Your Ward Councillors are:

**Councillor Andy Bayford
Councillor Ross Grant
Councillor Gary Hunt**

Making Meetings Accessible to All

WHEELCHAIR

Meetings are held in a variety of community venues. We will only hold meetings in venues where there is suitable access for wheelchairs. If you have any concerns about accessing a venue by wheelchair, please contact the Democratic Services Officer on the details provided.

BRAILLE / AUDIO TAPE – CD / TRANSLATION

If you require this agenda or a particular part of it to be translated or provided on audio tape, the Democratic Services Officer can organise this for you (production times will depend on equipment facility availability). In certain cases, subject to the agreement of the local Councillors, translation facilities can be provided at the meeting.

INDUCTION LOOPS – HEARING AT MEETINGS

We provide a loop system at every meeting for people with hearing aids. If you have a hearing aid, please speak to the Democratic Services Officer at the meeting for further assistance if you think you won't be able to hear what's being discussed. There is also a facility which can help people hear better if you don't have a hearing aid but are hard of hearing, again please speak to the Democratic Services Officer about this.

The first part of the agenda covers formal items, which the Councillors need to deal with to ensure that regulations on holding meetings are kept to.

1. ELECTION OF CHAIR

Councillors will elect a Chair for the meeting.

2. APOLOGIES FOR ABSENCE

3. DECLARATIONS OF INTEREST

The first main item on the agenda is Declarations of Interest where Councillors have to say if there is anything on the agenda they have a personal interest in. For example if a meeting was due to discuss a budget application put forward by a community group and one of the Councillors was a member of that group, they would not be able to take part in the decision on that budget application.

Councillors are asked to declare any interest they may have in the business on the agenda, and/or indicate that Section 106 of the Local Government Finance Act 1992 applies to them.

4. MINUTES OF PREVIOUS MEETING

Appendix A

The minutes of the previous Knighton Community Meeting, held on 17 August 2009, are attached and Members are asked to confirm them as a correct record.

This next part of the agenda covers items where input from you on issues that affect your community is welcomed.

5. HIGHWAYS AND TRANSPORTATION ISSUES

Satish Shah, Head of Transport Systems will be present to feedback on Highways and Transportation issues that have been previously raised at the Community Meeting.

6. BUDGET

Appendix B

Councillors are reminded that they will need to declare any interest they may have in budget applications, and/or indicate that Section 106 of the Local Government Finance Act 1992 applies to them.

Steve Letten, Members Support Officer will give an update on the Knighton Community Meeting Budget.

There will be a report back on the Cinema at Holbrook Hall which has previously received funding from the Community Meeting

The following budget applications have been received:

- Ray Clarke, Expenses to Set Up Sponsored Walk, £50. **Appendix B1**
- Stoneygate Baptist Church, Equipment for Youth Work, £608.99. **Appendix B2**
- Stoneygate Baptist Church, Repairs to Roof Prior To Kitchen Refurbishment, £3,466 **Appendix B3**
- Knighton Parochial Church Council, Holbrook Hall Repairs, £1,500 - £9,100. **Appendix B4**
- Knighton Park Sensory Garden Project, Horticultural Training Project, £250. **Appendix B5**
- West Knighton Senior Citizens Group, Outings for Forthcoming Year, £580. **Appendix B6**
- Knighton Church Rooms, Cost of Transport for Outings and Subsiding Outing, £600 **Appendix B7**
- Local Young People, Goalposts on Chiltern Green, £2000 **Appendix B8**

7. ANY OTHER BUSINESS

Help us to make improvements!

Please help us to improve Community Meetings by filling in an **Evaluation sheet** to let us know what you thought of the meeting. Thank you.

For further information contact

Palbinder Mann, Democratic Services Officer or Steve Letten, Members Support Officer, Resources Department, Leicester City Council, Town Hall, Town Hall Square, LEICESTER, LE1 9BG

Phone 0116 229 8814 / 8821

Fax 0116 229 8819

Palbinder.Mann@leicester.gov.uk / Steve.Letten@leicester.gov.uk

www.leicester.gov.uk/communitymeetings

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Appendix A Knighton Community Meeting

Your Community, Your Voice

Record of Meeting and Actions

6:30 pm, Monday, 17 August 2009

Held at: 9th Leicester Scout Hut, 58 Stoughton Road

Who was there:

Councillor Andy Bayford

Councillor Ross Grant

Councillor Gary Hunt

INFORMATION SHARING – ‘INFORMATION FAIR’ SESSION

The following information stands were sited in the room. Members of the public visited the stands and were given an opportunity to meet Councillors, Council staff and the local Police and to bring enquiries and raise and issues.

<p>Ward Councillors and General Information</p> <p>Members of the public were able to talk to their Ward Councillors and Council Officers and raise general enquires or issues.</p>	<p>Leicester City Council Housing Benefits</p> <p>An Officer from the Council’s Housing Benefits section was present to deal with any Housing Benefit queries.</p>
<p>Leicester City Council Hot Lofts Home Insulation</p> <p>An Officer from the Council was present to provide information on the Council’s Hot Lofts Home Insulation scheme.</p>	<p>Knighton and Clarendon Police and Community Support Group</p> <p>A representative from the Knighton and Clarendon Police and Community Support Group was present.</p>
<p>Leicester City Council Customer Services</p> <p>An Officer from the Council’s Customer Service section was present to deal with any Customer Service queries.</p>	<p>Police Issues</p> <p>Police Officers for the area were present.</p>

At the conclusion of this informal session members of the public were invited to take their seats and take part in the formal session of the meeting.

45. ELECTION OF CHAIR

Councillor Bayford was elected as Chair for the meeting.

46. APOLOGIES FOR ABSENCE

There were no apologies for absence.

47. DECLARATIONS OF INTEREST

No declarations were made.

48. MINUTES OF PREVIOUS MEETING

The Chair praised the work done in the ward by Pc Guy Swatland who had recently passed away. He commented that he was a very nice person and had won the beat officer of the year award in 2008.

The Community Meeting was introduced to the new police officer for the area, Pc Steve Douglas who would be taking over from Pc Swatland. Pc Douglas commented that he was looking forward to the challenge of policing in the ward and he would try his best to ensure the area was a safe place.

RESOLVED:

that the minutes of the meeting of the Knighton Community Meeting, held on 1 June 2009, be confirmed as a correct record.

49. HIGHWAYS AND TRANSPORT

Satish Shah, Head of Transport Systems was present to talk about the Highways and Transport action plan which showed how the highways and transport issues raised at the last meeting were being dealt with.

The action plan, which outlined how the Highways and Transport issues raised would be addressed, was circulated.

Satish explained that the Highways department would start working on the new Local Transport Plan for beyond 2011 and any new development schemes that were being planned would be brought before the meeting. With regard to the issues raised, the following discussion took place:

Speeding

Satish stated that not having traffic calming features and the results from the speed survey conducted in October 2008 did not qualify Guilford Road for a 20mph limit. However, he would undertake research to see if other means of introducing 20mph were available and would be speaking to Councillor Grant regarding it.

With regard to the speeding on Overdale Road, officers from the highways department would be meeting the ward Councillors about the traffic calming scheme and there would be feedback brought to the next meeting.

Action	Officer/Councillor Identified	Deadline
Feedback from the meeting with officers regarding speeding on Overdale Road be provided to the Community Meeting.	Ward Councillors.	The next Community Meeting.

Vehicle Activated Sign

Satish stated that the vehicle activated sign on Shanklin Drive had been reported by Officers to be in the correct position. With regard to the sign that was covered by a tree, this had been discussed with the resident of the property with a view to getting the tree trimmed.

London Road

Satish informed the meeting that an officer from the Highways department would be meeting Councillor Grant next Wednesday to discuss the transport study on London Road.

Dangerous Junctions

It was reported that the Overdale Road / Welford Road and Welford Road / Chapel Lane / Knighton Road junctions had been identified as part of accident cluster sites and officers were investigating the problem. It was stated that feedback would be available at the next meeting.

Action	Officer/Councillor Identified	Deadline
Feedback from Officers regarding dangerous junctions	Highways Officers	The next Community Meeting.

Condition of Pavements

Satish commented that officers from the Highways Department would be reporting back at each meeting on what improvements had been carried out. It was also reported that maintenance work had been carried out on Aberdale Road, Asquith Boulevard and Carisbrooke road on 5 and 6 July 2009. With regard to concerns raised about rocking concrete slabs on Oakdene Road and Lambourne Road, Satish stated that this would be investigated and there would be a report back at the next meeting. Satish also stated that the matter of advertising on Asquith Boulevard would be investigated and reported on at the next meeting.

Action	Officer/Councillor Identified	Deadline
Report back on the rocking concrete slabs at Oakdene Road/Lambourne Road	Satish Shah, Head of Transport Systems	The next Community Meeting.
Report back on the advertising on Asquith Boulevard	Satish Shah, Head of Transport Systems	The next Community Meeting.

Residents also raised the following concerns:

- Parking on the junction of Pendlebury Drive. It was agreed that this would be added to the Highways action plan;
- There was a crossing near to the Welford Rd / Overdale Rd junction which was used by a number of children going to school. It was queried whether this could be included in the Safer Routes to School Scheme and whether could the timings be changed at school opening and closing times to allow a longer crossing period.
- The footway on Asquith Boulevard had been re-surfaced but the camber was unacceptable as it encouraged water to run off from private residencies onto the public highway. Satish agreed to investigate and report back at the next meeting
- Speeding on Knighton Grange Road and Ratcliffe Road and people speeding on Ratcliffe Road and then turning on London Road;
- On Aberdale Rd cars parked on the pavement caused an obstruction because of the on road cycle lane. It was queried whether the cycle lane could be put on the pavement so cars could park on the road and
- Potholes on Moorland Avenue. It was agreed to add this to the action plan.

Councillor Grant stated that he had met with officers regarding the Overdale Road/Welford Road junction however there had been no progress since. He added that he would report back from the subsequent meeting he was due to have with officers on Wednesday at the next Community Meeting.

A resident queried whether there had been an analysis of the speeds of cars on Overdale Road and queried whether the results could be made available. Satish commented that there had been an analysis and he would look into finding the statistics for the next meeting.

Action	Officer/Councillor Identified	Deadline
Report on the speed analysis of Overdale Road.	Satish Shah, Head of Transport Systems.	The next Community Meeting.
That the issue about parking on the junction of Pendlebury Drive be	Satish Shah, Head of Transport Systems.	The next Community Meeting.

added to the Highways and Transport Action Plan.		
That the issue about potholes on Moorland Avenue be added to the Highways and Transport Action Plan.	Satish Shah, Head of Transport Systems.	The next Community Meeting.
That there be a report back at the next meeting regarding the flow of water onto the public highway on Asquith Boulevard	Satish Shah, Head of Transport Systems.	The next Community Meeting.

A paper was circulated at the meeting notifying residents of the closure of Palmerston Way Bridge for 5 weeks in order for maintenance work to be carried out.

Residents queried why it would take five weeks to repair the bridge. Satish stated that five weeks was the maximum time required as drawn from the assessment that had been made. Queries were also raised as to why the work had not started sooner to stop it interfering with the school term. Satish commented that funding had to be obtained from the Department for Transport and there had been a period whereby the Council was waiting for confirmation of the funding to come through.

50. PENNBURY ECO TOWN UPDATE

Councillor Grant reported on the decision that had been undertaken regarding the proposed Pennbury Eco Town. Pennbury had not met the requirements regarding how green and environmentally sustainable the proposal was. The meeting was informed that the proposal had not made it through the first and second waves of applications, however the Co-operative group had still thought it was a good scheme. Councillor Hunt commented that there was a requirement to build houses in Leicestershire and there was a concern that small areas in the county would be enlarged if houses were chosen to be built in those areas.

Residents raised concern about the overdevelopment of houses. Councillor Hunt stated that there was currently an over-development of land in the city. This was related to people not purchasing properties. Councillor Hunt commented that a possible way of helping with this problem was for the Council to introduce Council Mortgages, which some other Councils were currently using.

A resident raised concern that there was a flood risk in Knighton. Councillor Grant stated that Councillors at the Council were about to start a Task Group to look at the issue of flood management in the city and Knighton was currently one of the wards affected. One of the issues that was going to be looked at was the position of flood barriers in the city. There was also an opportunity for members of the public to give their opinions and participate in the Task Group.

51. BUDGET

The Chair informed the Community Meeting that the application listed on the agenda from Sense experience had been withdrawn and there had been no further applications received. The balances remaining in the budget were as follows:

- Ward Community Fund - £4, 656
- Community Cohesion Fund - £1, 600
- Ward Action Plan - £9, 500

Members advised that it was best to spend the money in the current financial year and residents were encouraged to submit funding applications.

A resident commented that the funding could help small community groups and make a real difference to the groups. It was reported that a previous applicant who had received funding from the Community Meeting for her rugby training had been selected for the England under 18 and under 21 teams.

Helen Lang reported back on the funding the Knighton Park Play Area Project had received from the Castle and Knighton Area Committee in 2007. There had been £13, 900 allocated by the Committee and this had helped pay for various pieces of play equipment such as a Skateboard area. The Community Meeting was also informed of the fun day that was taking place in the Park on 6 September 2009.

A representation from Holbrook Hall provided a progress report on the Cinema project which he had previously received funding for from the Community Meeting. There was currently no equipment purchased yet and licensing regulations were currently being looked into. It was hoped that the first screening would be on the first Saturday in December 2009.

52. ANY OTHER BUSINESS

A resident raised concern that the running track in Knighton Park had not been marked out, and that it had been done at the request of a local school. Councillor Grant commented that this had already been raised with the Director of Environmental Services previously and would be added to the Ward Action Plan and followed up.

Action	Officer/Councillor Identified	Deadline
That the issue regarding the marking of the Knighton Park running track be added to the Ward action plan.	Steve Letten, Members Support Officer	The next Community Meeting.

53. CLOSE OF MEETING

The meeting closed at 8:08pm.

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Appendix B1

Ward Community Fund Proposal Form

Please read the Guide to the Ward Community Fund before you fill in this form

Then complete Section 1: Budget Proposal.

Logged

If you are proposing to deliver the project yourself, please complete Section 2: Delivery agency as well. We can help you with this or do it for you – see who to contact in the Guide to the Ward Community Fund.

Continue or separate sheets if you need to, or expand the boxes if you are filling in the form electronically.

Section 1: Budget Proposal

LEICESTER CITY COUNCIL

01 OCT 2009

1. Name of Ward

KNIGHTON

RECEIVED

MEMBERS' SUPPORT

2. Title of proposal

EXPENSES TO SET UP SPONSORED WALK

3. Name of group or person making the proposal

RAY CLARKE.

4. Short description of proposal. Please include information on **how the money will be spent, who will benefit, when they will benefit, and how we will know when the proposal has been successful.**

It is important that your answer to this question is clear, because we will only pay the costs when we can see evidence that the outcomes you describe here have been achieved. You can provide further details in your supporting information if you want to.

The requested funding is intended to cover my expenses involved in the administration/organising of a sponsored walk on Knighton Park, Leicester. The beneficiary of the sponsorship will be the Leicester Children's Holiday Centre (Leabrooke), a registered charity with its office in Holy Bones. The expenses are incurred in obtaining walkers & include telephone, postage, travel, stationery, advertising and photocopying. The majority of the costs are made before the event with income coming in mostly up to a month afterwards. For 2010 the envisaged date is 6th June, subject to Council approval. The walk next year will be the 5th, following walks in the four previous years to 2009, the total funds having been paid over to the charity so far amount to £3,000.

5. Have you provided supporting information?

Tick if yes (LEAFLET)

6. What is the total cost to the Community Meeting?

£50-00

7. How have you estimated or calculated the cost? Please show each item of expenditure and say whether it is an estimate or an actual cost.

Item	Cost £	Estimate or actual cost?
TELEPHONE	10	} ESTIMATE
POSTAGE	5	
TRAVEL	10	
STATIONERY	5	
ADVERTISING	5	
PHOTO COPYING	15	
Total	50	

8. Have you tried to get funding for this project from anywhere else, either in the Council or from another organisation? If so, please give details

No.

9. Who proposed the project? Please provide contact details.

Name of contact person	RAY CLARKE
Your position in organisation or group	FUNDRAISER
Name of organisation or group	RAY CLARKE.
Address	
Phone number	
Email	

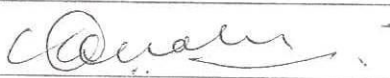
Section 2: Delivery agency (this could be a single person, group of people or a group or organisation)

10. Who will deliver the project? Please provide contact details.

Name of contact person	RAY CLARKE
Your position in organisation or group	FUNDRAISER
Name of organisation or group	RAY CLARKE
Address	
Phone number	
Email	

11. Declaration

I have read the *Guide to the Ward Community Fund* and I accept the arrangements described in that guide. I confirm that the information I have given on this form is true. I will inform the council immediately if any of the information I have given on the form changes.

Name	RAY CLARKE
Signature	
Date	29.9.09.

Please send this completed form back to:

Karen Shelton, Member Support Team, 2nd Floor, Town Hall, Leicester City Council, LEICESTER, LE1 9BG.

Fax No: 0116 229 8827

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Ward Community Fund Proposal Form

Please read the Guide to the Ward Community Fund before you fill in this form

Then complete Section 1: Budget Proposal.

Logged

If you are proposing to deliver the project yourself, please complete Section 2: Delivery agency as well. We can help you with this or do it for you – see who to contact in the **Guide to the Ward Community Fund**.

Continue or separate sheets if you need to, or expand the boxes if you are filling in the form electronically.

Section 1: Budget Proposal

LEICESTER CITY COUNCIL

1. Name of Ward

KNIGHTON	27 OCT 2009 RECEIVED MEMBERS' SUPPORT
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2. Title of proposal

EQUIPMENT FOR YOUTH WORK

3. Name of group or person making the proposal

STONEYGATE BAPTIST CHURCH

4. Short description of proposal. Please include information on **how the money will be spent, who will benefit, when they will benefit, and how we will know when the proposal has been successful.**

It is important that your answer to this question is clear, because we will only pay the costs when we can see evidence that the outcomes you describe here have been achieved. You can provide further details in your supporting information if you want to.

As a church we have committed ourselves to pay for a part time youth worker for at least 1 year starting September 2009. He has already started a club meeting early Tuesday evenings. This started with 8 members, 6 weeks later this has doubled. He plans to open a Mother + Toddler group in the new year. For some years we have had a "Busy Bees" holiday club during August - this year 42 children attended. This is being repeated for 1 day at half term. We have some equipment available but more + varied would be very helpful. With our youth worker + volunteers from the church we hope to provide an excellent facility to benefit many young people in the area.

5. Have you provided supporting information?



Tick if yes

6. What is the total cost to the Community Meeting?

£608-99

7. How have you estimated or calculated the cost? Please show each item of expenditure and say whether it is an estimate or an actual cost.

Item	Cost £	Estimate or actual cost?
Football Goals (2)	79-90	Actual
Eurohoc Game Set	35-36	Actual
Basketball net	24-99	Actual
Badminton net	29-95	Actual
Badminton + volley ball set	19-79	Actual
Projector	200-00	Estimate
Consoles nintendo wii + 2 nd controller	219-00	Actual
Total	608-99	

8. Have you tried to get funding for this project from anywhere else, either in the Council or from another organisation? If so, please give details

No

9. Who proposed the project? Please provide contact details.

Name of contact person	Margaret Kirby
Your position in organisation or group	Church member
Name of organisation or group	Stoneygate Baptist Youth Club
Address	[Redacted]
Phone number	[Redacted]
Email	[Redacted]

6. What is the total cost to the Community Meeting?

£608-99

7. How have you estimated or calculated the cost? Please show each item of expenditure and say whether it is an estimate or an actual cost.

Item	Cost £	Estimate or actual cost?
Football Goals (2)	79-90	Actual
Eurohoc Game Set	35-36	Actual
Basketball net	24-99	Actual
Badminton net	29-95	Actual
Badminton + volley ball set	19-79	Actual
Projector	200-00	Estimate
Consoles nintendo wii + 2 nd controller	219-00	Actual
Total	608-99	

8. Have you tried to get funding for this project from anywhere else, either in the Council or from another organisation? If so, please give details

No

9. Who proposed the project? Please provide contact details.

Name of contact person	Margaret Kirby
Your position in organisation or group	Church member
Name of organisation or group	Stoneygate Baptist Youth Club
Address	[Redacted]
Phone number	[Redacted]
Email	[Redacted]

Section 2: Delivery agency (this could be a single person, group of people or a group or organisation)

10. Who will deliver the project? Please provide contact details.

Name of contact person	
Your position in organisation or group	
Name of organisation or group	
Address	
Phone number	Email

11. Declaration

I have read the *Guide to the Ward Community Fund* and I accept the arrangements described in that guide. I confirm that the information I have given on this form is true. I will inform the council immediately if any of the information I have given on the form changes.

Name	S. Margaret Kirby
Signature	S. M. Kirby
Date	23/10/09.

Please send this completed form back to:

Bhawna Arya, Member Support Team, 2nd Floor, Town Hall, Leicester City Council, LEICESTER, LE1 9BG.

Fax No: 0116 229 8827

Stoneygate Baptist Church Funding Bid

Suggested items for Youth Club

Sports equipment:

Football Goals - Decathlon - mini goal 2.45x1.55m £79.90 (£39.95 each)

(cheaper version in Argos for £15 each but much lower quality)

Eurohoc game set - evansport.co.uk - £35.36

Basketball net - Argos - £24.99

Badminton net - acasport.co.uk - £29.95

Badminton and volleyball set - Argos - £19.79

Total - £189.99

Hardware:

Projector: approximately £200 www.ebuyer.com

Consoles: nintendo wii - £179 + second controller £40

Total - £419

Total bid – £608.99

Ward Community Fund Proposal Form

Please read the Guide to the Ward Community Fund before you fill in this form

Then complete Section 1: Budget Proposal.

Logged Same

If you are proposing to deliver the project yourself, please complete Section 2: Delivery agency as well. We can help you with this or do it for you – see who to contact in the **Guide to the Ward Community Fund**.

Continue or separate sheets if you need to, or expand the boxes if you are filling in the form electronically.

LEICESTER CITY COUNCIL

27 OCT 2009

Section 1: Budget Proposal

RECEIVED

MEMBERS' SUPPORT

1. Name of Ward

KNIGHTON

2. Title of proposal

REPAIRS TO ROOF PRIOR TO KITCHEN RE FURBISHMENT.

3. Name of group or person making the proposal

STONEYGATE BAPTIST CHURCH

4. Short description of proposal. Please include information on **how the money will be spent, who will benefit, when they will benefit, and how we will know when the proposal has been successful.**

It is important that your answer to this question is clear, because we will only pay the costs when we can see evidence that the outcomes you describe here have been achieved. You can provide further details in your supporting information if you want to.

As can be seen from the attachment our premises are already used by a considerable variety of organisations in the community. Our kitchen has not been updated for approx 40 years + until we have done this, we are unable to offer catering facilities which meet to-days standards. We had budgeted so much for this work but then it was found that the roof needed urgent attention, and because of health, safety + fire regulations the ^{kitchen} work is proving more expensive than we had thought. We have extensive premises which we would like the community to use even more.

5. Have you provided supporting information?



Tick if yes

6. What is the total cost to the Community Meeting?

£3,466

7. How have you estimated or calculated the cost? Please show each item of expenditure and say whether it is an estimate or an actual cost.

Item	Cost £	Estimate or actual cost?
KITCHEN RE ROOF	3,466	ACTUAL
Total		

8. Have you tried to get funding for this project from anywhere else, either in the Council or from another organisation? If so, please give details

No

9. Who proposed the project? Please provide contact details.

Name of contact person	Margaret Kirby
Your position in organisation or group	Church member
Name of organisation or group	Stonegate Baptist Church
Address	
Phone number	Email

6. What is the total cost to the Community Meeting?

£3,466

7. How have you estimated or calculated the cost? Please show each item of expenditure and say whether it is an estimate or an actual cost.

Item	Cost £	Estimate or actual cost?
KITCHEN RE ROOF	3,466	ACTUAL
Total		

8. Have you tried to get funding for this project from anywhere else, either in the Council or from another organisation? If so, please give details

No

9. Who proposed the project? Please provide contact details.

Name of contact person	Margaret Kirby
Your position in organisation or group	Church member
Name of organisation or group	Stoneygate Baptist Church
<div style="border: 1px solid black; width: 250px; height: 80px;"></div>	
<div style="border: 1px solid black; width: 250px; height: 30px;"></div>	Email

Section 2: Delivery agency (this could be a single person, group of people or a group or organisation)

10. Who will deliver the project? Please provide contact details.

Name of contact person	
Your position in organisation or group	
Name of organisation or group	
Address	
Phone number	Email

11. Declaration

I have read the *Guide to the Ward Community Fund* and I accept the arrangements described in that guide. I confirm that the information I have given on this form is true. I will inform the council immediately if any of the information I have given on the form changes.

Name	S. MARGARET KIRBY
Signature	S. Kirby
Date	23/10/09.

Please send this completed form back to:

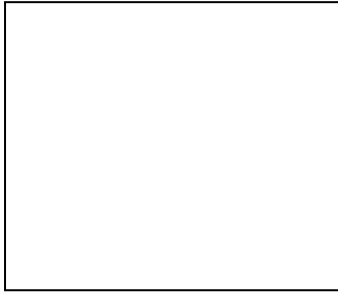
Bhawna Arya, Member Support Team, 2nd Floor, Town Hall, Leicester City Council, LEICESTER, LE1 9BG.

Fax No: 0116 229 8827



B P Roofing & Son

Slating & Tiling Specialists



23rd September 2009

QUOTE FOR KITCHEN ROOF – STONEYGATE BAPTIST CHURCH

To strip off all slates ready for sorting and reholing.
Denail all rafters.
Re roof using tanalised lath, breathable felt and existing slates.
Supply and fit new code 4 lead to step flashing and soakers.
Replace lead in 2no gulleys with high performance torch of felt.
Replace lead on hips with ridge tiles.
Remove chimney stack and slate over with new wood work.
Supply and erect scaffold to all roof slopes.
Leave site clean and tidy.

£2950.00 plus Vat

Price does not include for the replacing of wood work if it's found to be rotten.

Stonegate Baptist Church
Lettings position as at October 2009

Organisation	Building rented		Agreed rental rate	Approximate no. sessions per year	Estimated annual income	Notes
Home-Start Leicester	Church house	Registered charity	£6,600 per annum		£6,600	The future of this arrangement appears uncertain at the moment
Leicestershire Dyslexia Association	Hall & church room	Providing workshops for children with dyslexia	£35 per session	39 sessions (workshops / meetings)	£1,365	
Leicester City Council	Church rooms	Paper sorters with learning difficulties	£20 per session	50 weeks	£1,000	
Dancing School	Hall	Community group	£10 per hour	1 or 2 hours a week	£500	
Leicester Wednesday Al-Anon Group	Church room	Community support group	£10 per week	50 weeks	£500	Church meeting decision to subsidise this rent
'Home Ed' Group	Hall	Meeting of families whose children are home educated	£10 per hour	4 hours per week, term time only	£1600	
Yoga	Hall	Community Group	£7.50 per hour	2 hours a week, term-time only	£600	Rent to be increased to £10 per hour after Christmas
Casual bookings	Hall	e.g parties, wedding receptions.	£10 per hour		£450	

Appendix B4

Ward Community Fund Proposal Form

Please read the Guide to the Ward Community Fund before you fill in this form

Then complete Section 1: Budget Proposal.

Logged Scored

If you are proposing to deliver the project yourself, please complete Section 2: Delivery agency as well. We can help you with this or do it for you – see who to contact in the **Guide to the Ward Community Fund**.

Continue or separate sheets if you need to, or expand the boxes if you are filling in the form electronically.

LEICESTER CITY COUNCIL

Section 1: Budget Proposal

27 OCT 2009

1. Name of Ward

KNIGHTON

RECEIVED
MEMBERS' SUPPORT

2. Title of proposal

HOLBROOK HALL REPAIRS, HOLBROOK RD, L —

3. Name of group or person making the proposal

KNIGHTON PAROCHIAL CHURCH COUNCIL

4. Short description of proposal. Please include information on **how the money will be spent, who will benefit, when they will benefit, and how we will know when the proposal has been successful.**

It is important that your answer to this question is clear, because we will only pay the costs when we can see evidence that the outcomes you describe here have been achieved. You can provide further details in your supporting information if you want to.

1. GRANT REQUIRED TO FUND ESSENTIAL REPAIRS TO BUILDING
2. THE PUBLIC AT LARGE WILL BENEFIT AS THIS IS THE ONLY LARGE MEETING PLACE, AVAILABLE TO ALL, IN THE AREA.
3. THE SUCCESS OF THE PROPOSAL WILL BE VISIBLE DUE TO THE REPAIRS NOT BEING HIDDEN.

5. Have you provided supporting information?

Tick if yes

6. What is the total cost to the Community Meeting?

£

£1500 to £9100

7. How have you estimated or calculated the cost? Please show each item of expenditure and say whether it is an estimate or an actual cost.

Item	Cost £	Estimate or actual cost?
<i>BUILDERS ESTIMATE</i>		
REPAIR 3 TIMBER & 6 STEEL WINDOWS		£3750 + VAT.
REMEDIATION WORKS TO ELECTRICAL SYSTEMS		£3350 + VAT.
ADDITIONAL HAND RAILING & ADJUST HEIGHT OF FOOT PATH AT EMERGENCY EXIT FOR DISABLED.		£1500 + VAT.
Total		£9100 + VAT.

8. Have you tried to get funding for this project from anywhere else, either in the Council or from another organisation? If so, please give details

No.

9. Who proposed the project? Please provide contact details.

Name of contact person	<i>C. N. FREER.</i>
Your position in organisation or group	<i>CLERK OF WORKS</i>
Name of organisation or group	<i>KNIGHTON PARISHIAL CHURCH COUNCIL</i>
Address	<div style="border: 1px solid black; width: 100%; height: 60px;"></div>
Phone number	<div style="border: 1px solid black; width: 100%; height: 20px;"></div>
Email	<i>N/A</i>


Section 2: Delivery agency (this could be a single person, group of people or a group or organisation)

10. Who will deliver the project? Please provide contact details.

Name of contact person	C.N. FREER. OF KNIGHTON A.C.	
Your position in organisation or group	CLERK OF WORKS.	
Name of organisation or group	KNIGHTON A.C.	
Address	<div style="border: 1px solid black; height: 60px; width: 100%;"></div>	
Phone number	<div style="border: 1px solid black; width: 150px; height: 20px;"></div>	Email N/A

11. Declaration

I have read the *Guide to the Ward Community Fund* and I accept the arrangements described in that guide. I confirm that the information I have given on this form is true. I will inform the council immediately if any of the information I have given on the form changes.

Name	C. N. FREER.
Signature	
Date	13/10/09.

Please send this completed form back to:

Karen Shelton, Member Support Team, 2nd Floor, Town Hall, Leicester City Council, LEICESTER, LE1 9BG.

Fax No: 0116 229 8827

**ST MARY MAGDALENE with ST GUTHLAC
KNIGHTON**

The Rev'd Christopher Allen

Knighton Vicarage, Church Lane, Knighton, Leicester LE2 3WG

Tel Vicarage: 0116 270 5730 (mobile 07778 538 958)

Parish Office: 0116 270 2705

email: vicar@knightonparish.co.uk

Please reply to:



12/10/2009

Dear Mr Letten,

Holbrook Hall

Further to our recent telephone conversation, the current position at Holbrook Hall is that the Parochial Church Council have decided to undertake all of the repairs necessary to bring the building up to standard & when they are complete, to consider improving the toilets & kitchen.

An inspection has been undertaken by an Architect, who has prepared a report listing all of the repairs necessary, & these have been costed at £40,000 inclusive of architects fees & V.A.T. We have in mind to complete the work in sections, as money becomes available, & we shall be most grateful for any financial assistance that the Council may be willing to give.

I therefore enclose a grant application form for the Ward Community Fund in which I have given brief details of three of the more urgent items of the remedial works proposed.

I would be happy to meet you on site, if you wish, where I could show you what is proposed & discuss the matter further.

Yours Sincerely,

C.N.FREER

S.Letten Esq.
Member Support Team,
2 Floor, Town Hall,
Leicester City Council,
Leicester.
LE1 9BG

Appendix B5

Ward Action Plan Budget Proposal Form

Please read the Guide to the Community Plan Budget before you fill in this form

Then complete Section 1: Budget Proposal.

If you are proposing to deliver the project yourself, please complete Section 2: Delivery agency as well. We can help you with this or do it for you – see who to contact in the **Guide to Community Plan Budget**.

Continue or separate sheets if you need to, or expand the boxes if you are filling in the form electronically.

Section 1: Budget Proposal

1. Name of Ward
2. Title of proposal
3. Name of group or person making the proposal

4. Short description of proposal. Please include information on **how the money will be spent, who will benefit, when they will benefit, and how we will know when the proposal has been successful.**

It is important that your answer to this question is clear and detailed, because we will only pay the costs when we can see evidence that the outcomes you describe here have been achieved. You can provide further details in your supporting information if you want to.

It is proposed to launch this project as soon as possible. It will be instructed overseen and advised by the head Gardener of Knighton Park and assisted by the volunteers from the Knighton Park Garden Club. This is a short term training programme for the 'Train to Gain' group and Bau Manor Group for people with learning Difficulties. The aim is to teach preparation and cultivation of 8 flower beds in the park; this will be followed by the planting of the 8 beds with roses. The project is expected to be completed by the Spring 2010.

Both groups will benefit, by seeing the project through from start to finish. It will also be an ongoing achievement that can be viewed by all members of the public who visit the park.

The money we are requesting for will go to the purchase of the Roses! Peoples time and advise will be given on a voluntary basis as will any further assistance needed to complete the project.

--

5. Which priority or priorities in the Ward Action Plan does your proposal support? (Add further rows or continue on a separate sheet if needed).

Priority number and priority description (taken from the Ward Action Plan)	
	Voluntary Projects

6. Have you provided any supporting information? Tick if yes

7. What is the total cost to the Community Meeting?

8. How have you estimated or calculated the cost? Please show each item of expenditure and say whether it is an estimate or an actual cost.

Item	Cost £	Estimate or actual cost?
Rose (Bare Root)		250
Total		250

9. Have you tried to get funding for this project from anywhere else, either in the Council or from another organisation? If so, please give details

No

10. Who proposed the project? Please provide contact details.

Name of contact person	Sue Green
Your position in organisation or group	Treasurer
Name of organisation or group	Knighton Park Gardening Club
Address	
C/O	<input type="text"/>
Phone number	<input type="text"/>
Email	<input type="text"/>

Section 2: Delivery agency (this could be a single person, group of people or a group or organisation)

11. Who will deliver the project? Please provide contact details.

Name of contact person	Mick Eaton
Your position in organisation or group	Head Gardener
Name of organisation or group	Knighton Park Gardening Club
Address	<input type="text"/>

Phone number	Email

--

12. Declaration

I have read the *Guide to the Ward Action Plan Budget* and I accept the arrangements described in that guide. I confirm that the information I have given on this form is true. I will inform the council immediately if any of the information I have given on the form changes.

Name	Sue Green
Signature	
Date	16.11.09

Please send this completed form back to:
Karen Shelton, Member Support Team, 2nd Floor, Town Hall, Leicester City Council, Leicester, LE1 9BG.

Fax No: 0116 229 8827

Ward Community Fund Proposal Form

Please read the Guide to the Ward Community Fund before you fill in this form

Then complete Section 1: Budget Proposal.

253

If you are proposing to deliver the project yourself, please complete Section 2: Delivery agency as well. We can help you with this or do it for you – see who to contact in the **Guide to the Ward Community Fund**.

Continue or separate sheets if you need to, or expand the boxes if you are filling in the form electronically.

LEICESTER CITY COUNCIL

18 NOV 2009

Section 1: Budget Proposal

RECEIVED
MEMBERS' SUPPORT

1. Name of Ward

KNIGHTON

2. Title of proposal

OUTINGS FOR FORTHCOMING YEAR

3. Name of group or person making the proposal

WEST KNIGHTON SENIOR CITIZENS GROUP

4. Short description of proposal. Please include information on **how the money will be spent, who will benefit, when they will benefit, and how we will know when the proposal has been successful.**

It is important that your answer to this question is clear, because we will only pay the costs when we can see evidence that the outcomes you describe here have been achieved. You can provide further details in your supporting information if you want to.

COST OF COACH HIRE FOR XMAS OUTING
AND ONE EXTRA OUTING FOR LUNCH
24 ELDERLY MEMBERS AGED 69-93 YEARS.
TO DATE BEING SELF-FUNDING, DUE TO
AGES ~~AND~~ BEEN UNABLE TO FUNDRAISE
RAISE. PTO.

5. Have you provided supporting information?



Tick if yes

- Group has been formed since 1985.
Peggy joined when husband had a
Stroke in 1992. Open access to anyone
hire fortnightly room from St Jonathan North School
~~meeting~~ for coffee morning socialising.

The membership + average age of group
has contributed to ability to ^{be self} self fund
outings. An input from the community
fund will ensure continuation of group
and allow group to organise Christmas
Dinner and ^{PLAN} an annual outing for lunch.

The membership rely on the friendship group
and stops them feeling so isolated.

Peggy is in her Eighties herself and if
the group doesn't receive funding will ~~not~~ ^{not}
be able to continue ~~without~~ coffee morning in 2010.

Peggy feels support for her and group would
be very valuable as at present no-one
else is able to run group. There are
no other community groups in the area for
them to attend.

Continually advertise for new members locally.

- Group has been formed since 1985.
Peggy joined when husband had a
Stroke in 1992 - open access to anyone
Hire a Room from St Jonatha North School
Fortnightly ~~meeting~~ for coffee morning socialising.

The membership + average age of group
has contributed to ability to ^{be self-fund} self fund
outings. An input for the community
fund with ensure continuation of group
and allows group to organise Christmas
Dinner and ^{plan} an annual outing for lunch.
The membership rely on the friendship group
and stops them feeling so isolated.

Peggy is in her Eighties herself and if
the group doesn't receive funding will ~~not~~
be able to continue ~~without~~ coffee morning ^{in 2016}
Peggy feels support for her and group would
be very valuable as at present no-one
else is able to run group. There are
no other community groups in the area for
them to attend.

Continually advertise for new members locally

6. What is the total cost to the Community Meeting?

£ 580-00

7. How have you estimated or calculated the cost? Please show each item of expenditure and say whether it is an estimate or an actual cost.

Item	Cost £	Estimate or actual cost?
COACH HIRE - DISABILITY X TWO ACCESS	580.00	E
Total	580.00	

8. Have you tried to get funding for this project from anywhere else, either in the Council or from another organisation? If so, please give details

NO. DUE TO OUR AGEING GROUP WE'VE PREVIOUSLY FUND RAISED - RAFFLE, BINGO TO HELP WITH OUR RESOURCES UNFORTUNATELY DUE TO THE REDUCTION IN MEMBERSHIP WE ARE UNABLE TO BE SELF-SUPPORTING.

9. Who proposed the project? Please provide contact details.

Name of contact person	PEGGY CLARKSON
Your position in organisation or group	CHAIR PERSON
Name of organisation or group	W. KNIGHTON SENIOR CITIZEN GROUP
Address	
Phone number	Email

Section 2: Delivery agency (this could be a single person, group of people or a group or organisation)

10. Who will deliver the project? Please provide contact details.

Name of contact person	PEGGY CLARKSON
Your position in organisation or group	CHAIRPERSON-TREASURER
Name of organisation or group	W.KNIGHTON SENIOR CITIZENS GROUP
Address	AS No 9.
Phone number	Email

11. Declaration

I have read the *Guide to the Ward Community Fund* and I accept the arrangements described in that guide. I confirm that the information I have given on this form is true. I will inform the council immediately if any of the information I have given on the form changes.

Name	PEGGY CLARKSON
Signature	<i>P Clarkson</i>
Date	NOV 4' 2009

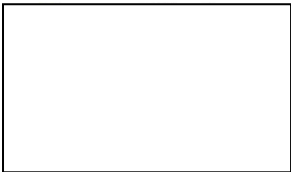
Please send this completed form back to:

Karen Shelton, Member Support Team, 2nd Floor, Town Hall, Leicester City Council, LEICESTER, LE1 9BG.

Fax No: 0116 229 8827

Total Travel

Unit 40,
Hayhill Industrial Estate,
Barrow Upon Soar
Loughborough.
LE12 8LD
Tel: 0845 2705603 / FAX 01509 2813978
total_travel@btconnect.com
VAT No. 851 409 238



8th September 2009

INVOICE 1528

22/09/09 Coach hire to Gates Garden Centre & return	290.00
---	--------

Total Due = £290.00

Amount received in full with thanks.

Logged

Ward Action Plan Budget Proposal Form

Please read the Guide to the Community Plan Budget before you fill in this form

Then complete Section 1: Budget Proposal.

252

If you are proposing to deliver the project yourself, please complete Section 2: Delivery agency as well. We can help you with this or do it for you – see who to contact in the Guide to Community Plan Budget.

Continue or separate sheets if you need to, or expand the boxes if you are filling in the form electronically.

LEICESTER CITY COUNCIL

18 NOV 2009

Section 1: Budget Proposal

RECEIVED
MEMBERS SUPPORT

1. Name of Ward

K NIGHTON

2. Title of proposal

Cost of Transport for outings and
Subsidising outings

3. Name of group or person making the proposal

DROP - IN : (knighton Church Rooms)

4. Short description of proposal. Please include information on how the money will be spent, who will benefit, when they will benefit, and how we will know when the proposal has been successful.

It is important that your answer to this question is clear and detailed, because we will only pay the costs when we can see evidence that the outcomes you describe here have been achieved. You can provide further details in your supporting information if you want to.

To pay for two coach outings.
Pensioners of Drop-in upto 30 members
of 70 - 95 years old. In forthcoming
year. When the two trips have
been organised. One will be
to Barwell Christmas Dinner

5. Which priority or priorities in the Ward Action Plan does your proposal support? (Add further rows or continue on a separate sheet if needed).

Priority number and priority description (taken from the Ward Action Plan)	

6. Have you provided any supporting information? Tick if yes

Will forward on.

7. What is the total cost to the Community Meeting?

£ 600

8. How have you estimated or calculated the cost? Please show each item of expenditure and say whether it is an estimate or an actual cost.

Item	Cost £	Estimate or actual cost?
2 coaches	600	Estimate
Total	600	

9. Have you tried to get funding for this project from anywhere else, either in the Council or from another organisation? If so, please give details

No. Although a constituted group. Fundraising through Raffle and Big ad buy is just covering the cost of Room hire. The group are struggling to do any other fundraising due to ~~year~~ increased years. It is just enough work for the committee to run the drop in and benefit themselves without having to further fund raise which realistically would come from their members pockets.

10. Who proposed the project? Please provide contact details.

Name of contact person	MRS M MASON
Your position in organisation or group	SOCIAL SECRETARY
Name of organisation or group	DRCP LN
Address	[Redacted]
Phone number	[Redacted]
Email	[Redacted]

Section 2: Delivery agency (this could be a single person, group of people or a group or organisation)

11. Who will deliver the project? Please provide contact details.

Name of contact person	MRS M MASON
Your position in organisation or group	SOCIAL SECRETARY
Name of organisation or group	AS ABOVE
Address	AS ABOVE
Phone number	
Email	

12. Declaration

I have read the *Guide to the Ward Action Plan Budget* and I accept the arrangements described in that guide. I confirm that the information I have given on this form is true. I will inform the council immediately if any of the information I have given on the form changes.

Name	MRS M MASON
Signature	M. Mason
Date	5/11/09

This page is left blank intentionally.

Community Fund Proposal Form

Please read the Guide to the Community Fund before you fill in this form

Then complete Section 1: Budget Proposal.

254

If you are proposing to deliver the project yourself, please complete Section 2: Delivery agency as well. We can help you with this or do it for you – see who to contact in the Guide to the Community Fund.

Continue on separate sheets if you need to, or expand the boxes if you are filling in the form electronically.

Section 1: Budget Proposal

LEICESTER CITY COUNCIL

1. Name of Ward

Knighton

18 NOV 2009

RECEIVED
MEMBERS SUPPORT

2. Title of proposal

Goalposts on children green.

3. Name of group or person making the proposal

Theo Conway, Reece Harris, Sam Allan + others

4. Short description of proposal. Please include information on **how the money will be spent, who will benefit, when they will benefit, and how we will know when the proposal has been successful.**

It is important that your answer to this question is clear, because we will only pay the costs when we can see evidence that the outcomes you describe here have been achieved. You can provide further details in your supporting information if you want to.

- Cut down disturbance to residents.
- Keep youth safe from cars.
- Inspire us and our football playing.

5. Have you provided supporting information?

Tick if yes

6. What is the total cost to the Community Meeting?

£ 2000

7. How have you estimated or calculated the cost? Please show each item of expenditure and say whether it is an estimate or an actual cost.

Item	Cost £	Estimate or actual cost?
5 asido metal football posts	£2000	Estimate
Total	2000	

8. Have you tried to get funding for this project from anywhere else, either in the Council or from another organisation? If so, please give details

— Not a constituted group.
Youth Lead
Local kids asking council.
Approached play & youth officer. (Not clearly to meet request in our childhood)
Insulation cost will be covered from council budget

9. Who proposed the project? Please provide contact details.

Name of contact person	THEO CONWAY
Your position in organisation or group	—
Name of organisation or group	—
Address	
709 YARWOOD ROAD LEEDS LS10 1AD	
Phone number	
	Email


Section 2: Delivery agency (this could be a single person, group of people or a group or organisation)

10. Who will deliver the project? Please provide contact details.

Name of contact person	All who on attached sheet	Adrian Edge
Your position in organisation or group	- Play Development office	
Name of organisation or group	- L.C.C	
Address	Leicester City Council.	
Phone number		
	Email	

11. Declaration

I have read the *Guide to the Community Fund* and I accept the arrangements described in that guide. I confirm that the information I have given on this form is true. I will inform the council immediately if any of the information I have given on the form changes.

Name	Theo Conway
Signature	
Date	8/10/04

Please send this completed form back to:

Karen Shelton, Member Support Team, 2nd Floor, Town Hall, Leicester City Council, Leicester, LE1 9BG.

Fax No: 0116 229 8827

Dominic Colen
Priyank Patel
Reece Harris
Theo Cornwell
Samuel Ki
Zoe Wright
Verity Walker
Sam Allen
Andy Barton
Jack Crowden
Anmat Rah